

## **Children's Ministry 2018 Summer Intern Job Responsibilities**

**Objective:** The Children's Ministry Summer Intern position is an opportunity for an individual to invest in the lives of children and families by extending God's love through serving, fellowship, teaching and guiding. This person will play an integral part in partnering with parents to help children know Christ, grow in Christ and go share Christ and serve others. This person should set an example for children by living for Christ, through personal Bible study and active church membership.

### **Basic Intern Information:**

Dates of Service: May 27 thru August 5 (10 weeks)

Hours: 20 hours per week; plus Sunday mornings

Hours: (Tentative Schedule—Hours fluctuate due to planned children's events)

Monday 10:00 a.m.- 4:00 p.m. (Lunch 12-1)

Tuesday 9:00 a.m.- 4:00 p.m. (Lunch 12-1)

Wednesday 3:00- 8:00 p.m.

Thursday 10:00 a.m.-4:00 p.m. (Lunch 12-1)

Friday Off

Sunday 1.5 hours during one BFG hour (Must attend Worship one hour)

### **Duties & Responsibilities:**

#### **Children's Program Support**

- Sunday Morning BFG – Assist teaching in a children's BFG class
- Periodic Wednesday Evening Discipleship– Plan and lead discipleship program
- Vacation Bible School – Lead in a VBS class or activity & help with preparation and set-up & breakdown of VBS carnival.

#### **Children's Events, Camp & Fellowships**

- Participate in weekly Children's events
- Camp Sponsor for Preteen Camp & Children's Mini Camp
- Help with planning, set up, leading and take down of events

#### **In reach/Outreach**

- Develop & implement a plan for contacting children who are "fringe" kids who need encouragement to come back to church
- Reach out and help engage older boys in preteen ministry activities

#### **Misc. (Organization & Other Ministries)**

- Assist in special projects throughout the Summer
- Organize and maintain Children's Ministry supply room, storage closets and equipment
- Monitor inventory of supplies and identify needed items
- Help with mailings and printed communication materials that promote children's events
- Help recruit new volunteers for children's programs and sponsors for special events
- Help in other ministries when needed (XA Camp, etc.)